

GARDNERVILLE TOWN BOARD

FINAL AGENDA

June 1, 2004

The **Regular** meeting of the Gardnerville Town Board will be held on Tuesday, June 1, 2004, in the Gardnerville Town Hall, 1407 Highway 395 North, Gardnerville, Nevada 89410, beginning at **4:30 p.m.** Copies of the agenda are posted at the following locations prior to the meeting day: Gardnerville Administrative Office, Gardnerville Fire Station, Gardnerville Post Office, Raley's Market, Scolari's Market, Gardnerville, Douglas County, Nevada and on the website <http://town.gardnerville.nv.us>. **ALL ITEMS ON THE GARDNERVILLE TOWN BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION.**

NOTICE TO PERSONS WITH DISABILITIES: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Office in writing at the Town of Gardnerville Administrative Offices, 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

NOTICE RE: NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on this evenings agenda, and determines that each Rule which is on tonight's agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on tonight's agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Every attempt will be made to follow the above schedule. However, actual times may vary due to the amount of discussion to be covered. The Board reserves the right to take items in any order to accomplish business in the most efficient manner.

- **Call to Order – Pledge of Allegiance-Jerry Smith**
- **Approval of the Agenda**
- **Approval of Previous Minutes-May 4, 2004 Regular Board Meeting**
- **Discuss Good News in Gardnerville**
- **Public Comment on Any Item Not on Tonight's Agenda-No Board Action**

EMPLOYEE SERVICE AWARDS

1. Presentation of employee service awards (approx 5 minutes).

TOWN BOARD PROCLAMATIONS

2. Discussion and possible action on Proclamation 2004-05 recognizing June 11, 2004 as National Small Cities and Towns Day (approx 5 minutes).

APPOINTMENTS

3. Discussion and possible action on a presentation by certified arborist Molly Sinnot on appropriate trees for Gardnerville (approx 20 minutes).
4. Discussion and possible action on a request for maintenance of storm drainage ditch in connection with Chichester Phase 13 (approx 5 minutes).

CONSENT CALENDAR

Consent items may be pulled at the request of Board Members wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed at beginning of the Administrative Agenda. All items shall include discussion and possible action.

- **Motion to approve consent calendar.**

TOWN DEPARTMENTS

Gardnerville Town Board Agenda

5. Approve Health and Sanitation Monthly Report
6. Approve Public Works Monthly Report
7. Approve Parks and Recreation Monthly Report
8. Acceptance of renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval of invoice for payment from Fiscal Year 2005 funds.
9. Approve clarifications to the building use policy made by staff from the Board's direction at the May 2004 meeting.

CORRESPONDENCE

10. Correspondence received by Town.

TOWN MANAGER

11. Approve Claims for May 2004
12. Approve monthly report of May 2004
13. Update on Douglas County Ordinance No. 2004-1066, Maintenance Districts

NEVADA LEAGUE OF CITIES AND MUNICIPALITIES

14. Legislative Committee update

ADMINISTRATIVE AGENDA

IF ANY ITEMS WERE PULLED FROM THE CONSENT CALENDAR, THOSE ITEMS WILL BE HEARD AT THIS POINT

TOWN MANAGER

15. Discussion and possible action on a presentation on sidewalk improvements and standards (approx 20 minutes).

TOWN ATTORNEY

16. Monthly report of activities (approx 5 minutes).
17. Discussion and possible action on closure of meeting, pursuant to NRS 241.015 2(b)(2) for purposes of conferring with counsel regarding potential or current litigation (approx 5 minutes).

ADJOURN TO CLOSED SESSION

18. Closed meeting, pursuant to NRS 241.015 2(b)(2) for purposes of conferring with counsel regarding potential or current litigation (approx 10 minutes).

RECONVENE IN OPEN SESSION

19. Discussion and possible action on decisions from conference with counsel regarding potential or current litigation presented in closed session (approx 5 minutes).

TOWN ENGINEER

20. Update on Town projects (approx 5 minutes).
21. Discussion and possible action on acceptance of Main Street Lighting improvements, Bid No. 2003-06, Curtis and Sons Construction, Inc., note completion of contract and approve final pay request (continued from the May 4 meeting) (approx 5 minutes).
22. Discussion and possible action on award or rejection of Bid No. 2004-01, 2004 Paving Projects (approx 5 minutes).

TOWN MAINTENANCE FOREMAN

23. Monthly Report of Activities-verbal (approx 5 minutes).

125TH BIRTHDAY HERITAGE WEEKEND JUNE 19 AND 20
NEXT REGULAR TOWN BOARD MEETING JULY 6, 2004